

CAMPUS SECURITY – POLICIES AND PROCEDURES

Reporting of Criminal Incidence

Adult & Community Education, Columbus City Schools (ACE) strives to provide a safe and secure campus for all students and staff members. All students and staff members are encouraged to report any and all suspicious campus activity immediately upon witnessing the occurrence, especially when the victim of such crime elects or is unable to make such a report. All students should report any knowledge of a criminal or suspicious nature to the administrator of ACE. Staff members report similar knowledge to the administrator of ACE. The administration will then take appropriate action based upon the information given by the student or staff member. When deemed appropriate, local law enforcement authorities will also be notified. In order to keep the campus community informed about safety and security issues on an ongoing basis, ACE will alert the campus community of certain crimes, including all Clery Act crimes, in a manner that is timely and will aid in the prevention of similar crimes. Timely warnings are issued for threats to persons, as well for threats to property.

Security on Campus

The Campus is in operation from 7:30 a.m. until 4:30 p.m. The building will open at 7:30 a.m. to students and staff and close at 4:30 p.m. These hours are in effect Monday through Friday. The campus is not open on weekends.

Campus Security Programs

All students are informed during orientation of campus security procedures, sexual assault programs to prevent sexual offenses and procedures if an offense occurs, and crime prevention. All staff members are briefed on campus security procedures throughout the school year. Both staff members and students are encouraged to be responsible for their own security and the security of those around them by carefully reading the campus security procedures and reporting any incidents when they occur.

Campus Policy Regarding Illegal Substances

Adult & Community Education, Columbus City Schools strictly forbids the possession, use or sale of any alcoholic beverages and/or illegal drugs on all campus grounds. Students and staff members should report any knowledge of such activities to the administration. Any infraction is cause for immediate suspension and possible termination. When appropriate, such infractions will also be reported to the local authorities. Specific details of the drug policy are outlined in both the Staff Handbook and Student Handbook distributed annually to all staff and students.

Dangerous Weapons

A student shall not possess, handle, transmit (either on person or in a vehicle), conceal, or use as a dangerous weapon any instrument capable of causing harm to another person. Dangerous weapons include, but are not limited to firearms and knives.

Contact Information

Call 9-1-1 to report an accident, fire, serious illness, injury, or crime in progress that requires immediate response.

The City of Columbus, Division of Police non-life threatening emergency number is 614.645.4545.

The local Law Enforcement agency that could provide information on sex offenders is the Franklin County Sheriff's Office.

<http://www.sheriff.franklin.oh.us/>

The Rape Aggression Defense System (RAD) is a 12 hour comprehensive female-only course with a focus on awareness, prevention, risk reduction and risk avoidance. The RAD program will meet the needs of women to acquire self-defense education in a relatively short period of time. The Franklin County Sheriff's Office number is 614.525.4507.

The Campus School Safety Resource Coordinator is Marshall Cobb.
614.365.5638

The Ohio Mental Health and Addiction Services, promoting wellness and recovery, may be reached at 1.877.275.6364.

Students are reminded that as a pre-condition to accepting a Pell Grant that they sign a certificate stating they would not engage in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance during the period covered by a Pell Grant. A Pell Grant recipient convicted of a criminal drug offense resulting from a violation occurring during the period of enrollment covered by the Pell Grant must report the conviction, in writing, within 10 calendar days of the conviction, to the administration.

The Columbus Board of Education regulation on Anti-Harassment is as follows:
4114.122 Regulation (Anti-Harassment).pdf

Please refer to the ACE Student Handbook or the ACE website, www.ccssoh.us/ace, regarding all other policies and procedures.